



# OPPORTUNITY

## Lecturer

**Reference:** 0004-23

**Grade:** 8

**Salary:** £38,474 - £43,155 per annum, depending on experience

**Contract Type:** Fixed Term (12 months)

**Basis:** Part Time (32 Hours per week)

# Job description

## Job Purpose:

To provide maternity cover. To contribute to, develop and enhance the teaching and scholarship and activities of the School either independently or as part of a team, through professional practice and expertise. To design and deliver teaching on modules and activities across the undergraduate and post-graduate curricula in Psychology.

Applications are welcome from candidates with expertise in health.

## Main duties and responsibilities

- To teach in a developing capacity, students at different levels as appropriate including foundation, undergraduate and postgraduate students and to carry out the associated examining processes.
- To be responsible for specific areas of teaching and learning within teaching programmes, with guidance if appropriate.
- To ensure own teaching meets quality standards, monitoring delivery and student progress.
- To cooperate with colleagues across disciplines in the continuous review and development of Programmes and the curriculum.
- To use a range of innovative methods and techniques in teaching, learning and assessment, covering clinical practice if relevant, including pursuing digital and modern methods of delivery.
- To engage in supporting and promoting quality assurance measures within the University e.g. by collaborating with academic colleagues in the evaluation, and development of modules within a subject area in terms of content, delivery, assessment as well as reviewing delivered modules, setting and receiving student feedback questionnaires.
- To develop own teaching materials, methods and approaches and contribute to the design and content of specific areas of teaching and learning within the School's teaching Programmes.
- To identify the learning needs of students and define appropriate learning objectives to ensure that the content, methods of delivery and learning materials meet the defined learning objectives.
- To create a teaching environment that develops challenging thinking, debate, and the ability to engage in critical discourse and rational thinking.
- To identify appropriate assessment criteria and assess the progress of students, providing feedback by reference to the criteria.
- To undertake academic administration relevant to the needs of the post.

## External Engagement

- To contribute to student placement schemes with companies and research institutions both in the UK and overseas.

- To enhance the University's reputation with professional/scholarly bodies e.g. by promoting understanding of the subject.

### **Additional responsibilities**

- Engage in continuous personal and professional development in line with the demands of the role, including undertaking relevant training and development activities to develop themselves and support the development of others.
  - Ensure and promote the personal health, safety and wellbeing of staff and students.
  - Carry out duties in a way which promotes fairness in all matters and which engenders trust.
  - Promote equality of opportunity and support diversity and inclusion as well as working to support the University's environmental sustainability agenda and practices.
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# Person specification

	Essential	Method of assessment
<b>Education and qualifications</b>	<ul style="list-style-type: none"> <li>• A first degree in Psychology or a related discipline.</li> </ul>	Application form
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of teaching and assessing within a degree programme.</li> <li>• Experience of preparing and presenting information in a clear and concise way.</li> <li>• Experience of developing own teaching and learning materials.</li> <li>• Experience of using VLE's as a learning tool e.g. Blackboard.</li> </ul>	Application form and interview
<b>Aptitude and skills</b>	<ul style="list-style-type: none"> <li>• Excellent communication skills to build external contacts that will support teaching and pedagogic research activity.</li> <li>• Ability to prepare written proposals and applications to external bodies for e.g. accreditation purposes.</li> <li>• Ability to explain complex concepts and theories in a clear and understandable manner to a range of abilities.</li> <li>• Ability to develop own teaching materials and contribute to course and programme development.</li> <li>• Highly developed interpersonal skills with the ability to provide tutorial and counselling advice to undergraduate and postgraduate students.</li> <li>• Good organisational skills including the ability to meet deadlines.</li> <li>• Competence in the use of IT including virtual learning environments such as Blackboard.</li> <li>• Ability to attend the University as and when required for scheduled teaching,</li> </ul>	Application form and interview

	Essential	Method of assessment
	relevant meetings and student support.	

	Desirable	Method of assessment
<b>Education and qualifications</b>	<ul style="list-style-type: none"> <li>• A doctorate in Psychology or a related discipline.</li> <li>• Membership of the HEA at Fellow level.</li> <li>• A Postgraduate Certificate in Higher Education.</li> <li>• Membership of a relevant professional body.</li> </ul>	Application form
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of teaching on undergraduate and/or postgraduate programmes, assessment and programme design.</li> </ul>	Application form and interview



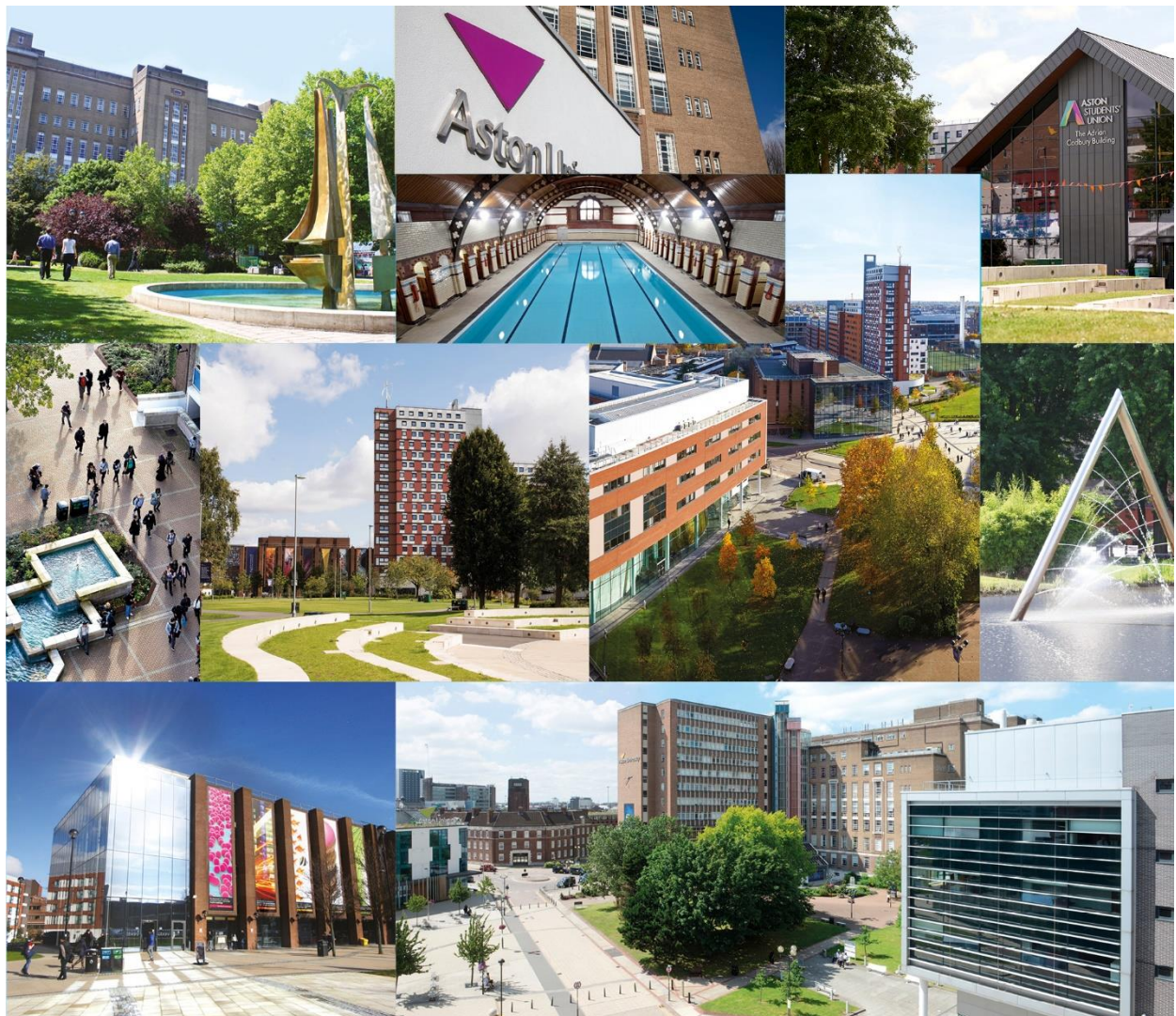
# How to apply

You can apply for this role online via our website <https://www2.aston.ac.uk/staff-public/hr/jobs>.

Applications should be submitted by 23:59 on the advertised closing date.  
All applicants must complete an application form, along with your CV.

Any CV sent direct to the Recruitment Team and Recruiting Manager will not be accepted.

If you require a manual application form then please contact the Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk).



# Contact information

## Enquiries about the vacancy:

Name: Professor Richard Tunney

Job Title: Head of Psychology

Email: [r.tunney@aston.ac.uk](mailto:r.tunney@aston.ac.uk)

## Enquiries about the application process, shortlisting or interviews:

Recruitment Team via [jobs@aston.ac.uk](mailto:jobs@aston.ac.uk) or 0121 204 4500.

# Additional information

Visit our website <https://www2.aston.ac.uk/staff-public/hr> for full details of our salary scales and benefits Aston University staff enjoy

**Salary scales:** <https://www2.aston.ac.uk/staff-public/hr/payroll-and-pensions/salary-scales/index>

**Benefits:** <https://www2.aston.ac.uk/staff-public/hr/Benefits-and-Rewards/index>

**Working in Birmingham:** <https://www2.aston.ac.uk/birmingham>

**Employment of Ex-Offenders:** Under the Rehabilitation of Offenders Act 1974, a person with a criminal record is not required to disclose any spent convictions unless the positions they applying for is listed an exception under the act.

## Eligibility to work in the UK:

### Post-Brexit transition period / EU Settlement Scheme

The post-Brexit transition period ended on 31 December 2020. If you are an EU/EEA citizen and you were a resident in the UK before 31 December 2020, you and your family members (including non-EU citizens need to apply to the EU Settlement Scheme to continue to live, work and study in the UK beyond 30 June 2021. The deadline for applying to the EU settlement scheme is 30 June 2021. You can apply via the Government webpage

<https://www.gov.uk/settled-status-eu-citizens-families>

Irish Nationals do not need to apply for settlement as they retain the right to work in the UK.

### New immigration system for EU/EEA and Swiss Nationals who were not resident in the UK before 31 December 2020

A new immigration system has been introduced for people arriving in the UK from EEA countries with effect from 1 January 2021. In addition to those who have always required a visa, EU citizens moving to the UK to work will need to get a visa in advance. You can find more information on the following website. Candidates should check their eligibility to enter or remain in the UK in advance of making any job application via the UKVI website <https://www.gov.uk/browse/visas-immigration/work-visas>. Before applying you should ensure that you meet the requirements, including meeting the English Language requirements. If you do not meet the eligibility criteria, any application for a work visa would be unsuccessful.

If you require a visa to work in the UK the most common types of visa are:

### **Skilled Worker Visa**

<https://www.gov.uk/skilled-worker-visa>

### **Global Talent Visa**

If you are a leader or potential leader in one of the following fields you may be eligible to apply for a Global Talent Visa:

- Academia or Research
- Arts and Culture
- Digital Technology

Please click the following link for further information and to check your eligibility for this visa.

<https://www.gov.uk/global-talent>

**Equal Opportunities:** Aston University promotes equality and diversity in all aspects of its work. We aim to ensure, through our admissions policies for students, and our staff recruitment and selection processes that we encourage applications from all groups represented in the wider community at a local, national and international level.

The University will endeavour not to discriminate unfairly or illegally, directly or indirectly, against student or potential students, staff or potential staff. This commitment applies to all functions of the University and to any stage of an individual's career.

An Equal Opportunities Monitoring Form is included within the application form. Data you provide on the Equal Opportunities Monitoring Form will be included in a general database, for statistical monitoring purposes, enabling the University to monitor the effectiveness of its Policy, Codes of Practice and Guidelines on Equal Opportunities in Employment. Individuals will not be identified by name.

**Data Protection:** Your personal data will be processed in compliance with the Data Protection Act 2018 and the General Data Protection Regulation ((EU) 2016/679) ("GDPR"). The University's Data Protection Policy and Privacy Notices, including the Job Applicant Privacy Notice can be found at <https://www2.aston.ac.uk/data-protection>. Your application will only be used to inform the selection process, unless you are successful, in which case it will form the basis of your personal record with the University which will be stored in manual and/or electronic files. Information in statistical form on present and former employees is given to appropriate outside bodies.

Full details of our terms and conditions of service and associated policies and procedures are available online at <https://www2.aston.ac.uk/staff-public/hr/policies>

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gets real.**